

**WITNESS SUBPOENA**  
**State of Georgia, Forsyth County**

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Case No. \_\_\_\_\_

YOU ARE HEREBY COMMANDED that, laying all other business aside, you be and appear at the \_\_\_\_\_ Court of Forsyth County, Georgia, before the presiding judge, at the Forsyth County Courthouse, 101 E. Courthouse Square, Cumming, Georgia, on \_\_\_\_\_ at \_\_\_\_\_ .m., then and there to be sworn as a witness for the \_\_\_\_\_ in the case of \_\_\_\_\_ vs. \_\_\_\_\_, Case number \_\_\_\_\_.

You are required to attend from day-to-day and from time-to-time until the matter is disposed of.

HEREIN FAIL NOT under penalty of law, by authority of the Honorable \_\_\_\_\_, judge of said court, this \_\_\_\_\_.

Greg G. Allen,  
Clerk of State and Superior Courts

\_\_\_\_\_  
Attorney of Record for \_\_\_\_\_  
Georgia Bar No. \_\_\_\_\_

If you have any questions about this subpoena, please contact the issuing attorney, who is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

**RETURN OF SERVICE**

I served this subpoena upon the within-named witness, \_\_\_\_\_, on \_\_\_\_\_ at \_\_\_\_\_ .m. by: \_\_\_\_\_ delivering it to him/her in person. \_\_\_\_\_ registered or certified mail.

Signature: \_\_\_\_\_

Printed name and title: \_\_\_\_\_

*Pursuant to OCGA 24-13-21(c-h), this subpoena form is provided to the attorney of record and shall be completed prior to service upon the witness. If an individual misuses a subpoena, he/she shall be subject to punishment for contempt of court and shall be punished by a fine of not more than \$300.00 or not more than 20 days imprisonment, or both. A witness may contact the Clerk of Court's office to verify this subpoena was issued for a valid case.*