

IN THE SUPERIOR COURT OF FORSYTH COUNTY

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STATE OF GEORGIA

2022 SEP -2 PM 2: 08

ADMINISTRATIVE ORDER NO. 22-

GREG G. ALLEN, CLERK  
SUPERIOR & STATE COURT  
FORSYTH COUNTY, GEORGIA

**IN RE: ESTABLISHMENT OF THE  
COURT SECURITY ADVISORY COMMITTEE**

**WHEREAS**, judicial leadership seeks to strengthen the overall efficiency and effectiveness of security in the Forsyth County Judicial System, and

**WHEREAS**, multiple offices and agencies in the Forsyth County Judicial System share concerns for security, and

**WHEREAS**, understanding that meeting the goal of to maintain and improve security in our Forsyth County Judicial System necessitates the input of all offices and agencies in our justice system.

It is **THEREFORE ORDERED** that:

The Court Security Advisory Committee (CSAC) is hereby established.

**I. PURPOSE**

The purpose of the Court Security Advisory Committee is to provide ongoing advice and recommendations to judicial leadership on ways to enhance security and safety in all aspects of court system operations. The Committee will assist the Superior Court Chief Judge in the preparation and implementation of plans for security improvements designed to identify and respond to security and safety needs of the public, judges, court employees, and all persons who utilize the services of the Forsyth County Judicial System; and to assist the Superior Court Chief Judge and the Forsyth County Sheriff in developing policies and strategic plans to address those needs.

**II. AUTHORITY**

The Court Security Advisory Committee may seek input, suggestions, and recommendations from individuals and groups within and outside of the Judicial Branch. The Court Security

Advisory Committee is authorized to study procedures considered by or in effect in other court systems and any other model procedures. It is authorized to consult with any person or organization, as necessary.

The Court Security Advisory Committee has no authority to make or to order changes in the Forsyth County Judicial System. The Committee brings decision makers together in an environment of collaboration. While the Court Security Advisory Committee may make recommendations, policy-making that affects the administration of the court system is solely within the purview of the Superior Court Chief Judge.

There is no additional funding authorized for the work of the Court Security Advisory Committee. Clerical assistance will be provided through the Office of Court Administration.

### **III. MEMBERSHIP**

The Courthouse Security Advisory Committee membership shall include the following:

1. Superior Court Chief Judge
2. Forsyth County Sheriff
3. State Court Chief Judge
4. Chief Magistrate
5. Probate Judge
6. Juvenile Court Presiding Judge
7. Forsyth County District Attorney
8. Forsyth County Solicitor
9. Forsyth County Clerk of Court
10. Circuit Court Administrator
11. Judicial Security Division Commander
12. Judicial Security Section Commander
13. Forsyth County Facilities Director

Other members appointed by the Superior Court Chief Judge.

### **IV. MEETINGS**

The Court Security Advisory Committee shall convene quarterly on a schedule established by the Superior Court Chief Judge. The Chief Judge may call an emergency meeting when a security concern is raised requiring immediate attention.

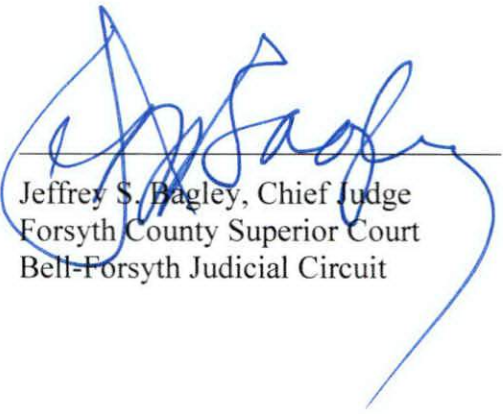
### **V. COMMITTEE DURATION**

The Court Security Advisory Committee will be a Standing Committee of the Forsyth County Superior Court.

This Administrative Order shall become effective upon signing and shall remain in effect until

changed by a subsequent Administrative Order.

It is so ORDERED this 2<sup>nd</sup> of Sept, 2022.



Jeffrey S. Bagley, Chief Judge  
Forsyth County Superior Court  
Bell-Forsyth Judicial Circuit

Distribution List:

Cc: David Dickinson, Superior Court Judge  
Philip Smith, Superior Court Judge  
Ron Freeman, Forsyth County Sheriff  
Russell McClelland, State Court Chief Judge  
Daisy Weeks-Marisko, Probate Judge  
Keisha Chambless, Chief Magistrate  
Christopher Willis, Juvenile Court Presiding Judge  
Penny Penn, District Attorney  
William Finch, Solicitor General  
Greg Allen, Clerk of Court  
Robin Rooks, Circuit Court Administrator  
Captain Allan Frampton, Judicial Security Division Commander  
Lieutenant Hideki Coulter, Judicial Security Section Commander  
Dan Callahan, Forsyth County Facilities Director